

## Board Meeting

Date and Time: 16<sup>th</sup> November 2016 - 5:30-7:30pm

Venue: Hackney Co -Operative Development, 62 Beechwood Rd, London E8 3DY

Chair: Paul Fleming

AGENDA		Time	Lead
<b>PART ONE: IN-HOUSE BUSINESS</b>			
1.	<b>Welcome and introductions</b> <b>Apologies for absence</b> <b>Declaration of any conflicts of interest</b>	5:30 - 5:35	Paul
2.	<b>(a) Minutes and Matters Arising (Attached)</b> <b>(b) AGM Minute (Attached)</b>	5:35 - 5:45	Paul
<b>PART TWO: OUTCOMES AND ACHIEVEMENTS</b>			
3.	<b>Update on work done</b> <i>Update on Work Done and Developments (Attached)</i>	5:45 - 6:10	Jon
4.	<b>Chair's Report (Verbal)</b> <b>Reports from other Directors (Verbal)</b> <i>(a) Patient Safety Committee - (attached)</i>	6:10 - 6.20	Paul/ Malcolm
5.	<b>Finance Sub-committee</b> <i>Quarterly Budget update (Attached)</i>	6.20 - 6.25	Anthonia
<b>PART THREE: STRATEGIC ISSUES</b>			
6.	<b>Business Planning</b> <i>a) Devolution Pilot- position of HWH</i> <i>b) Next Board Awayday - proposed date 18<sup>th</sup> February 2017</i> <i>c) Recruitment of new Board Members</i> <i>d) Board Members Attendance at other meetings representing HWH</i> <i>e) Risk Register(Attached)</i>	6.25 - 6.55	Jon
7.	<b>Any Other Business</b> <i>a) Key Dates document (Attached)</i> <i>b) Escalation Policy and Proceudre (to follow)</i> <i>c) HWH Festive lunch</i>	6.55 - 7:00	Paul/Jon
<b>PART FOUR: BOARD TRAINING</b>			
8.	<b>Safeguarding training for Board and staff</b>	7.00 - 7.30	Sulekha/ Liya

